

Sub: Tender Enquiry – Calling sealed quotations for Binding of books and journals – Reg.

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Sirs,

Sealed quotations are invited for binding of books and journals as per the details mentioned below:

Sl. No.	Description of the books/specifications	Rate quoted (Rs)
1.	Flat rate for half leather binding of a book	
2.	Flat rate for ordinary binding of a book	

2. The bidders should enclose the following documents along with the quotation:

- a) A copy of the GST Registration Certificate; and
- b) A copy of the PAN

3. Based on the rates quoted, approved rates will be finalized and panel of binders will be prepared. The approved rates will be operative for a period of two years.

4. The rates quoted shall be inclusive of all taxes, transport charges and incidental charges if any.

5. **Arbitration:** in the event of any dispute arising under these conditions or any conditions contained in the Purchase Order or in connection and supply and installation of the item, the same shall be referred to the sole arbitration of the Director General or some other persons appointed by him. The award of the arbitrator shall be final and binding on the parties to this contract.

6. **Jurisdiction:** The order executed will be subject to Indian law and local courts at Hyderabad only.

7. Director General, NIRD&PR reserves the right to reject any or all the quotations received without assigning any reasons whatsoever.

8. The sealed quotation duly marked on the cover as "Quotation for binding of books" so as to reach the undersigned **on or before 03.12.2018 at National Institute of Rural Development and Panchayati Raj, Rajendranagar, Hyderabad – 500 030.**

Yours faithfully,

ASST. REGISTRAR (T)