



National Institute of Rural Development & Panchayati Raj
(Ministry of Rural Development, Govt. of India)
Rajendranagar, Hyderabad – 500030

**Recruitment of Two Social Audit Consultants to be placed at MGNREGS division, MoRD,
Delhi (On Project Mode)**

1. About the Project

Ministry of Rural Development, Government of India is the nodal agency at apex level for policy development and promotion of provisions under rural development programmes. Consistent efforts have been in vogue to strengthen the implementation process. One of the important aspects in this regard is the component of Social Audit which enhances the transparency and accountability while implementing the programmes. In order to strengthen the Social Audit process and bring in more transparency and accountability across the country, Ministry of Rural Development has taken a decision to provide technical assistance to State Governments/ State Social Audit Units (SAUs) for conducting Social Audits in compliance with the Audit of Scheme Rules, 2011 through a special project.

2. Two Social Audit Consultants at MoRD

Under the Special Project to strengthen social audits in MGNREGA, the Centre for Social Audit (CSA) of NIRD is mandated to set in place a mechanisms for extending support to State Social Audit Units in conducting Social Audits by recruiting **Two Social Audit Consultants**. The consultants hired will be placed with MGNREGA division, MoRD at New Delhi and will be allocated responsibilities. The consultants so recruited will provide technical assistance as and when requested by Social audit units; develop minimum standards of social audits that should be complied with Audit of Scheme Rules and ensure states will institutionalize the same; develop a framework for providing capacity building and training to personnel recruited by States in conducting social audits.

3. The Mandate of Social Audit Consultants

The Consultants are responsible for liaising with State Social Audit Units under MGNREGS and:

- a) Ensure conduct of designated Social Audits in an effective manner
- b) Conducting pilot social audits in select blocks/gram Panchayats across the country
- c) Assist MoRD in regard to laying down the standards for conduct of social audits
- d) Build capacities of the Social Audit resource persons deployed in States
- e) Monitor the quality of social Audits conducted by the Social Audit Units
- f) Identify and equip a network of organizations in each State to conduct test checks on the social audits reported by the State.
- g) In addition, the Consultants are also required to assist MoRD/NRCSA on any other tasks as mandated by Ministry of Rural Development in regard to the project interventions on Social Audit.
- h) The Consultants are required to travel extensively across the country.

4. Required Competencies

- Preparation and interface with SAU directors, State RD officials across all the State Governments to take forward the social audits effectively on line with Audit of Scheme Rules 2011;
- Facilitation of conduct of pilot audits, test audits;
- Training and Capacity Building Activities;
- Documenting learnings and undertaking research.
- Create weekly / monthly / yearly reports on conduct of social audits,
- Create an integrated plan/schedule for review of progress
- Support in Preparing the MIS on social audit

5. Behavioural Competencies

- Timely & Accurate Decisions
- Ownership of Decision
- Problem Solving Attitude
- Proactive Planning
- Foresight
- Implementation of innovation based initiatives
- Focus on Continuous improvement
- Recognizes & Encourages Performance
- Efficient Flow of Information
- Collaborative Style of Working
- Respect Towards Individual
- Open Work Environment
- Focus on Outcomes

6. Details on qualifications of Social Audit Consultants

Qualifications/Experience

i. Qualifications :

- a. Essential : Post-Graduation in Social Sciences; Engineering (Civil) or Agriculture with 60% marks

ii. Experience :

- a. Essential : -6 years grassroots experience with CSO and out of which at least three years of experience of Social Audit under MGNREGS

iii. Age Limit :

Below 45 years

iv. Languages known :

Excellent command over Hindi and English languages

v. Publications :

Possession of publications or reports/ manuals/training materials/ IEC material on Social Audit is desirable

vi. Any other :

Effective communication skills, experience on Administrative issues, sound knowledge on MGNREGA etc.

Remuneration :

Rupees 80,000/- per month

TA/DA Remuneration : On par with Group I officers of Govt. of India

Application Format : Candidates have to apply through Online Registration available on the website www.nird.org with support documents and certificates. **Report of at least two social audits** conducted or participated by them have to be uploaded.

7. Last date for submission of applications: The last date for submitting applications is June 9, 2017 till 05:30 PM. Applications received after the due date and time will not be considered.

8. General Conditions:

- i) The Consultants in all the positions will be recruited purely on temporary basis and on contractual term for a period of **One Year and extendable up to another Two Years**
- ii) Experience and qualification will be reckoned as on the last date of submission of application. Clear quality Xerox attested copies of all important certificates and documents must be uploaded with the online application
- iii) Applications incomplete in any respect and not accompanied by relevant certificates/ documents/ photograph will be summarily rejected
- iv) Only shortlisted candidates will be called for interviews. All communications will be through e-mail. Hence, all candidates are advised to clearly mention their e-mail/contact number in their application.
- v) The offered assignment is purely temporary and does not envisage any kind of regular appointment in NIRD&PR in future.
- vi) In case of large number of applications, the Institute may shortlist the candidates as may be necessary.
- vii) Canvassing in any form will be treated as disqualification.
- viii) No correspondence will be entertained as regards short-listing, calling for interview, selection or engagement.
- ix) The Institute reserves the right to relax any of the requirements i.e. age, educational qualification, experience etc. in exceptional cases.
- x) Candidates have to apply through Online Registration available NIRD&PR Website: www.nird.org.in

Assistant Registrar (E)
NIRD&PR, Hyderabad