



NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ
(An Organisation of the Ministry of Rural Development, Govt. of India)
Rajendranagar, Hyderabad – 500 030.

NIRD&PR is the country's apex organisation for undertaking training, research, action research and consultancy in all aspects of rural development. NIRD&PR invites applications for the tenure based positions as **Moderators (30 Nos.)** and **Computer Assistants (32 Nos.)** to work in 29 State Institutes of Rural Development in the Indian Union and also at Hyderabad.

For details & [Online Registration](#), visit www.nird.org.in; **Last date : 18.07.2016**

Assistant Registrar (E)

NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ
(An Organisation of the Ministry of Rural Development, Govt. of India)
Rajendranagar, Hyderabad-500030

PROJECT: INDIA PANCHAYAT KNOWLEDGE PORTAL of MOPR and NIRDPR

NIRD&PR is the country's apex organisation for undertaking training, research, action research and consultancy in all aspects of rural development. It provides an inter-disciplinary academic environment, backed by an excellent infrastructure including a specialized library and state-of-art computer facilities.

NIRD&PR invites applications for the tenure based positions as **Moderators and Computer Assistants** to work in 29 State Institutes of Rural Development in the Indian Union and one Moderator and two Computer Assistants in the NIRDPR, Hyderabad.

Requirements for the positions, age, qualifications, experience and remuneration etc., are as follows:

I. Moderators:

29 Moderators are recruited to work in 29 State Institutes of Rural Development in the Indian Union to collect, collate and document the information on Panchayat Raj for use in India Panchayat Knowledge Portal.

One Moderator to work at NIRDPR.

1. Candidates so selected will be working in one of the State Institutes of Rural Development (SIRD) of the respective State.
2. Candidate should be knowledgeable about the Panchayat Raj/ Local Governance Literature, State Acts, Training Manuals, Rules, Committee Reports, Best Practices and any literature.
3. Knowledge of the respective state local language and good command over English Language and writing skills.
4. Selected candidate is responsible for the collection, edit, documentation, abstract and translation of the acquired documents/material from various sources

Qualifications:

1. First Class Master's degree in any of the Social Sciences.
2. Basic Knowledge in Computer Applications

Experience:

5 years of work experience in documentation and Information Management.

Age Less than 40 years

Duration: One year from the date of Appointment

Remuneration: Rs. 30,000/- Per month

II. Computer Assistants :

a) **29 Computer Assistants** are recruited to work in 29 State Institutes of Rural Development in the Indian Union.

b) **Two Computer Assistants** at NIRDPR out of which one position of Computer Assistant at Centre for Panchayati Raj, NIRDPR

1. Candidates so selected will be working in one of the State Institutes of Rural Development (SIRD) of the respective State.
2. Experience in developing different formats, edit, upload on to the portal from time to time

Qualifications:

Master's degree in Computer Applications, knowledge of Operating Systems, Web Applications and RDBMS.SQLSERVER2008r2.

Age : Less than 40 years

Experience: 5 years of work Experience

Duration: One year from the date of Appointment

Remuneration: Rs. 20,000/- Per Month.

- SIRD posts will be advertised in the local state news paper
- NIRDPR posts will be advertised in the institute
- From the date of advertisement, a fort night (15 days) time frame will be provided
- All SIRD recruitments will take place in the respective States
- Selection Committee will be constituted in consultation with Director General at NIRDPR, Hyderabad.

2. General Conditions :

- i) The offered assignment is purely temporary and does not envisage any kind of regular appointment in NIRD&PR in future.
- ii) In case of large number of applications, the Institute may shortlist the candidates as may be necessary.

- . iii) Canvassing in any form will be treated as disqualification.
 - iv) No correspondence will be entertained as regards short-listing, calling for interview, selection or engagement.
 - v) The Institute reserves the right to relax any of the requirements i.e. age, educational qualification, experience etc. in exceptional cases.
 - vi) The application form may be filled online through NIRD&PR Website:
www.nird.org.in
3. Interested candidates may apply through [Online Registration](#) along with a copy of their bio-data and required documents on or before **18.07.2016**.

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